

## MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

### HELD IN THE VILLAGE HALL

ON 27<sup>th</sup> June 2024

#### Present:

Nick Oakhill (NO) CHAIR  
Heidi Dennison (HD)  
Neal Ship (NS)  
Cathy Fleet (CF) CLERK

#### Members of the Public:

Cllr Andrew McHugh  
Joanna Carlisle

#### 06.24.01 Apologies

Apologies had been received from John Hoodless and Cllr Arash Fatemian

#### 06.24.02 Declarations of interest

There were no declarations of interest

#### 06.24.03 To receive the minutes of the last parish council meeting

The minutes of the parish council meeting held on 23<sup>rd</sup> May 2024 were checked for accuracy and content, agreed as a true record of the meetings and signed by the chair. The minutes of the April meeting were also signed as there had been amendments made.

#### 06.24.04 Public participation

Members of the public were invited to participate.

Cllr McHugh reported that there are various issues with parishes regarding drainage and flooding which he is working on and will be happy to assist Souldern, Joanna Carlisle commented on recent work to drains within the village. Some drains have been cleared/resurfaced, but not all of them. Cllr McHugh suggested getting a map of the drainage system within the village from OCC.

#### **Action : John Hoodless to make contact with Cllr McHugh**

Cllr McHugh also said that as ward councillor he would be able to call in any contentious planning applications.

He suggested that Souldern might consider creating a Neighbourhood Plan, and suggested (declaring a non pecuniary interest) that Souldern might consider using the services of Community First Oxfordshire.

NO mentioned to Cllr McHughes the issues with sewage and smell since the installation of McDonalds at Baynards Green. McDonalds contract is with Anglian Water who in

turn have a contract with Thames Water. Cllr McHughes will contact the Environmental Health Officer and report back. **NO will speak to Joanna, manager of McDonalds .**

#### 06.24.05 Clerks Report and Actions from previous meeting

NO	ACTION	OWNER	Update
May24.01	NO to create email address for use by swing bridge users	NO	Completed See below*
May24.01	Clerk to provide David with draft minutes for the website	CF	Completed
May24.02	<b>Community Transport</b> - NO to contact suggesting alternative parking facilities, and obtain more information about the service	NO	Completed. The farmer at the alternative address for parking is willing to provide parking.

\* Katy Draper has amended the original OCC QR code notices to include the email address, and have replaced the notices on either side of the canal with these new ones. CRT had promised to provide replacement signage, which has not occurred.

**HD to draft a letter and liaise with Katy Draper**

#### 06.24.07 Correspondence

A WhatsApp had been received from Joe Abernethy **on 12<sup>th</sup> June** regarding the swing bridge and the difficulties he faces accessing his land when the bridge is left in the up position.

An email had been received from Nigel Prickett regarding the grass growing under the Witches Tower suggesting that woodchip could be put down to prevent grass growing and the difficulty in strimming under it. **NO to order bark and spread under the apparatus.** He also suggested that the new wooden bench could do with paving slabs around it to prevent grass growth.

#### Adoption of financial Regs

Approved and adopted - to be put on website

#### 06.24.08 Playground

An email had been received from Nigel Prickett regarding the grass growing under the Witches Tower suggesting that woodchip could be put down to prevent grass growing and the difficulty in strimming under it. **NO to order bark and spread under the apparatus.** He also suggested that the new wooden bench could do with paving slabs around it to prevent grass growth

#### 06.24.09 Trees by NBW

A letter had been received from Mr & Mrs Blunt in response to the PC letter, disagreeing with everything said in the PC's letter. NO suggested to write to Mr Blunt acknowledging receipt of his letter and informing him that the tree trunks will be removed within the next

few weeks. **NO to draft letter explaining** that the trunks have not yet been removed due to holidays etc. and will offer a meeting to amicably agree the boundary line- if this is not agreed to the trunks will be removed

**06.24.10 Village upkeep**  
No update available

**06.24.11 Planning**  
There were no new planning applications

**06.24.12 Finance**

The following accounts were approved for payment: proposed by, seconded by  
Paid by standing order

Payee	Detail	Total £s	VAT
Cathy Fleet	Clerk Salary	132.69	0.0
HMRC	(re above)	26.67	0.0

### Other Matters

**Dates for 2024**, 29<sup>th</sup> August ,26<sup>th</sup> September, 31<sup>st</sup> October, 28<sup>th</sup> November

Signed .....  
Chair, Souldern Parish Council

Date .....

### ACTION LIST SUMMARY

No	Action	Owner
<b>June24.01</b>	<b>Drainage/sewage</b> - John Hoodless to make contact with Cllr McHugh to discuss NO will speak to Joanna, manager of McDonalds	<b>JH</b> <b>NO</b>
<b>June24.02</b>	<b>Swing Bridge</b> - HD to draft a letter to CRT and liaise with Katy Draper	<b>HD</b>
<b>June24.03</b>	<b>Playground</b> - NO to order bark and spread under the Witches Hat	<b>NO</b>
<b>June24.04</b>	<b>Trees by NBW</b> – NO to draft response to letter received from Mr & Mrs Blunt	<b>NO</b>